

### Republic of the Philippines

## Department of Education

## REGION IV-A CALABARZON CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

30 January 2023

DIVISION MEMORANDUM No. \_\_\_\_048 \_\_\_\_ s. 2023

# REITERATION OF THE IMPLEMENTING GUIDELINES ON THE SCHOOL CALENDAR AND ACTIVITIES FOR THE SCHOOL YEAR 2022 – 2023

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors – Public Schools District Supervisors
School Heads, Public Elementary and Secondary
All Others Concerned

- In compliance to DepEd Order No. 34 s. 2022 titled Implementing Guidelines on the School Calendar and Activities for the School Year 2022 - 2023 and to clarify the concerns stipulated in DepEd Memorandum No. 5 s, 2023 ON THE CONDUCT OF DIVISION MEET during mid-year break, this office issues this Memorandum.
- 2. Particularly, this reiterates sections 35 and 36 of the said DepEd Order on the General Guidelines on curricular and co-curricular activities. As it is written in section 35, co-curricular activities shall be conducted after the quarter examinations to avoid disruption of classes whereas in section 36 it is clarified that the eleventh week of each quarter may be used for the conduct of co-curricular activities.
- 3. In this regard, January 30 to February 3, 2023 shall be allotted for the cocurricular activities of the students specially those who are not part of the National Achievement Test (NAT). Meanwhile, February 6 to 7, 2023, that is, the part of the mid-year break, shall be utilized for the performance review (PIR) and evaluation of PPAs while the remaining three (3) days of the midyear break from February 8 – 10, 2023 shall be used for the school-based INSET. However, prior to its implementation, an approved School-based INSET Plan is a must-have of all schools.
- 4. Further, the Education Program Supervisors (EPS) Public School District Supervisor (PSDS) shall ensure that schools have submitted and approved School-based INSET Plan.
- 5. For your guidance in accomplishing Program Implementation Review (PIR), please refer to Enclosure 1.





Brgy. Potol, Tayabas City



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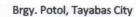


- 6. For more information or queries, you may contact the Senior Education Program Specialist School Management Monitoring and Evaluation of the Division at (+63) 908-1345495.
- 7. Immediate dissemination of and strict compliance to this Memorandum is directed.

NATĮVIDAD P. BAYUBAY, CESO VI Schools Division Superintendent









#### **Enclosure 1**

### SCHOOL QUARTERLY PROGRAM IMPLEMENTATION REVIEW TEMPLATE

FOUR PILLARS	SCHOOL PPAs	SCHOOL TARGETS	OUTCOMES (Initial only if not yet fully implemented)	ACTIONS TO BE TAKEN
ACCESS				
EQUITY				
EQUALITY				
RESILIENCE AND WELL- BEING				
BEING			."	

Prepared by:				
School Head				
Reviewed:				
EPS - PSDS				





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